# GROUP EVALUATION FORM

Name Class

Group Number

Version Number ------



# To help me determine who contributed what to the group effort, I would like you to honestly fill out the following information about each member of your group (including yourself). This information will be compared with the schedule, minutes, and weekly timesheets both for accuracy and to get a better assessment of who did what.

List the group members and put ***your name in thefirst position:*** 1.

2.

3.

4.

5.

For each of the above members, please answer the following questions (one page per member). If someone in your team has dropped the class, you do not have to assess him/her even if that person made contributions to the project. PLEASE ASSESS YOURSELF FIRST-- IN THE MEMBER #1 SLOT. Make sure all of your values for questions totals for

Please keep your answers to yourself and do not discuss them with anyone. These are individual responses not group responses. The total assessments of each team member (including your own self-assessment) will be a factor in each individual's project grade. Please be fair and honest in your assessment.

You must return this form to me in class or each due date. You MUST submit these before I will submit your grade.

#1. Name:- - - - - - - - - -

1. What specifically did this team member contribute to the project?
2. What percentage of the total project did this team member contribute? Note: The total of all members on your evaluation MUST equal 100%.
3. Since some tasks are intrinsically more difficult than others and consequently take more time, what percentage of the total effort expended on this project did this team member contribute? (Again, the total of all members on your evaluation MUST equal 100% .)
4. Assuming that everyone is expected to contribute equally to get the project completed, how much would you say this member contributed? Select one of the following.

Far more than was expected Somewhat more than was expected His or her fair share

Somewhat below what was reasonably expected Far less than was reasonably expected

1. On a standard grading scale of O - 59% F, 60 - 69% D, 70 - 79% C, 80 - 89% B, and 90 - 100% A, what percentage grade would you assign to this team member? Consider both amount of contribution to the team and quality of work submitted.
2. Finally, how cooperative, helpful, available, and accommodating would you say this team member was?

Member #2. Name:- - - - - - - - - -

* 1. What specifically did this team member contribute to the project?
  2. What percentage of the total project did this team member contribute? Note: The total of all members on your evaluation MUST equal 100%.
  3. Since some tasks are intrinsically more difficult than others and consequently take more time, what percentage of the total effort expended on this project did this team member contribute? (Again, the total of all members on your evaluation MUST equal 100%.)
  4. Assuming that everyone is expected to contribute equally to get the project completed, how much would you say this member contributed? Select one of the following.

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Somewhat below what was reasonably expected Far less than was reasonably expected

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Member #3. Name:- - - - - - - - - - -

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2. Finally, how cooperative, helpful, available, and accommodating would you say this team member was?

#4. Name:- - - - - - - - - -

1. What specifically did this team member contribute to the project?
2. What percentage of the total project did this team member contribute? Note: The total of all members on your evaluation MUST equal 100%.
3. Since some tasks are intrinsically more difficult than others and consequently take more time, what percentage of the total effort expended on this project did this team member contribute? (Again, the total of all members on your evaluation MUST equal 100%.)
4. Assuming that everyone is expected to contribute equally to get the project completed, how much would you say this member contributed? Select one of the following.

Far more than was expected Somewhat more than was expected His or her fair share

Somewhat below what was reasonably expected Far less than was reasonably expected

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2. Finally, how cooperative, helpful, available, and accommodating would you say this team member was?

#5. Name:- - - - - - - - - -

1. What specifically did this team member contribute to the project?
2. What percentage of the total project did this team member contribute? Note: The total of all members on your evaluation MUST equal 100%.
3. Since some tasks are intrinsically more difficult than others and consequently take more time, what percentage of the total effort expended on this project did this team member contribute? (Again, the total of all members on your evaluation MUST equal 100%.)
4. Assuming that everyone is expected to contribute equally to get the project completed, how much would you say this member contributed? Select one of the following.

Far more than was expected Somewhat more than was expected His or her fair share

Somewhat below what was reasonably expected Far less than was reasonably expected

1. On a standard grading scale of O - 59% F, 60 - 69% D, 70 - 79% C, 80 - 89% B, and 90 - 100% A, what percentage grade would you assign to this team member? Consider both amount of contribution to the team and quality of work submitted.
2. Finally, how cooperative, helpful, available, and accommodating would you say this team member was?